

PROJECT MANAGER

DURATION

18 Months | 18 Classes (pending additional requirements) | 4 Work Experience Coaching Sessions

ENTRY REQUIREMENTS

NQF level 4 qualification with communication and mathematical literacy

TOTAL NUMBER OF DAYS OUT OF THE OFFICE

18 Days
9h00 - 16h00

Assignments and workplace evidence required.

INTRODUCTION

The purpose of this qualification is to prepare students to operate as Project Managers, by assisting them to apply knowledge of project management to achieve project objectives in a specific field of application. The qualification is structured as a combination of knowledge and practical modules, as well as a workplace module.

OVERVIEW OF THE HIGH-LEVEL PROGRAMME

Module 1: Introduction to Project Management

Module 2: Project Planning

Module 3: Stakeholder and Communication Management

Module 4: Project Management

Module 5: Procurement and Quality Management

Module 6: Risk Management

OUTCOMES

1. Initiate a project to address specific project objectives.
2. Monitor and control the scope, delivery schedules, costs and quality of a project.
3. Plan and prepare the delivery of a project.
4. Manage and control the human resources, communication and stakeholder interaction, project risks and procurement activities of a project.
5. Execute and control the delivery of a project management plan.
6. Manage the project close-out process.

WORKPLACE EVIDENCE

The focus of the work experience is on providing the student with an opportunity to get exposure to the implementation of a project management framework by helping draft and manage a project plan.

Prescribed workplace evidence must be collected and endorsed by the student's mentor/supervisor in the workplace and submitted to NVO for final assessment.

EXTERNAL INTEGRATED SUMMATIVE ASSESSMENT (EISA)

NVO will issue a Statement of Results (SoR) once the programme and all assessments have been completed successfully.

EISA (External Integrated Summative Assessment) exam to be booked directly with Services SETA once NVO programme is completed.

Exam fee payable directly to Services SETA (exam fees to be found on Services SETA website). The Novia One mock examination will be venue based to simulate exam conditions as applied by the EISA exam.

Students will receive a certificate of competence against the qualification directly from QCTO after successfully passing the EISA.